

Letter of Commitment

As a participant in the ISBA Mental Health Grant entitled the Mental Health Assessment of Youth Detention, _____ agrees to the following: (Center Name)

- 1) The goal of this project is to identify, track and appropriately treat youth with mental health problems in the juvenile justice system. Counties commit to becoming partners with the Advisory Board in the collaborative effort to achieve this goal.
- 2) A Site Coordinator will be designated and he/she will carryout his/her responsibilities as set forth in the Site Coordinator Contact. If the Site Coordinator is absent for an extended length of time or terminates employment with the facility, another staff member will be assigned the Site Coordinator's duties. The Project Director will be informed of any changes in a timely manner.
- 3) The Massachusetts Youth Screening Instrument (MAYSI-2) will be administered to all youth who enter the facility in secure confinement as of January 1, 2008. The MAYSI-2 will be administered within 24 hours of admission to the facility unless unforeseen circumstances exist.
- 4) At minimum, follow-up on the MAYSI-2 results will occur when a youth receives a Caution or Warning on the Suicide Ideation Scale or 2 or more Warnings on any combination of scales. Indiana Detention Standards already require screening for both mental health problems and suicidal attempts/ideation (210 IAC 6-3-4.238). The protocols set by the Advisory Board and the MAYSI screening are not intended to replace these requirements, but rather to augment them.
- 5) The MAYSI-2 protocols will be updated as needed and a copy will be sent to the Project Director's attention.
- 6) MAYSI-2 results will not become part of the youths' permanent records. Sharing of MAYSI-2 results will take place in accordance with the MAYSI-2 Confidentiality Policy regarding Scores for Indiana Juvenile Detention Centers set forth by the Project Advisory Board in consultation with the Youth Law Team of Indiana.
- 7) Data Collection and Dissemination Methods will be in place by January 1, 2008. Data Collection and Dissemination Methods will follow Pilot Project Protocols.
- 8) All MAYSI-2 data will be sent to the Project Director on a monthly basis. The data will be e-mailed to the Project Director by the first and no later than the tenth of each month.

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- 9) The Project Director will be sent documentation on any circumstances that do not allow the MAYSI-2 to be administered and/or data to be collected as required by Project Protocols. The facility will work with the Project Director to resolve any problem(s) in a timely manner.
- 10) All funds from the use of mini-grants awarded by the Pilot Project will be limited to expenditures permitted by the guidelines provided by the Indiana Criminal Justice Institute and the Pilot Project Advisory Board.
- 11) Counties will complete and sign a Memorandum of Understanding on Confidentiality and Information Sharing and return this memorandum to the Project Director.
- 12) Protocols and Guidelines presented by the State Advisory Board in regards to Local Advisory Boards will be followed.
- 13) Commit to the training of all staff who will be administering the MAYSI 2, prior to January 1, 2008. Should there be staff turnover after January 1, 2008, commit to training any replacement staff prior to their administering the MAYSI 2.

Detention Center Administrator Signature

Date

Project Director Signature

Date

Juvenile Court Judge

Date

Chief Probation Officer

Date